

Plain View Community Coalition

By-Laws

ARTICLE I

Name and Location

- Section 1. Name

The Plain View Community Coalition is incorporated under the laws of the State of North Carolina

- Section 2. Location

The general office of this organization shall be located at the Plain View Park and Community Center of Dunn, North Carolina

- Section 3. Purpose

The purpose of the Plain View Community Coalition is a charitable organization to support the Plain View community and the Plain View Park and Recreation Center.

ARTICLE II

Mission Statement

- Section 1. Mission Statement

The mission of the Plain View Coalition is to support the Plain View community and the Plain View Park and Community Center by promoting community outreach, improving access of community youth, adult, and elderly citizens to programming for wellness and recreation, and to provide oversight for the Plain View Park and Community Center facilities, functions, and activities.

ARTICLE III

Fiscal Year

- Section 1. Fiscal Year

The fiscal year of the Coalition shall be from January 1 through December 31.

ARTICLE IV

Meetings

- Section 1. Regular and Special Meetings

The Board shall meet at least six (6) times annually at such regular places it determines. Special meetings may be ordered by the Chairman or Vice Chairman. Notice for all meetings shall be sent to the Board by email, text or regular mail at least ten (10) days prior to said meeting.

- Section 2. Quorum

A quorum of the Board is at least the majority of the elected Board members.

- Section 3. Format for Meeting

An agenda shall be produced by the Board Secretary and presented to the Board at the beginning of the meeting. The Board will approve the agenda and consider amendments to the agenda for any new items to be considered by the Board. Any Board member shall be given an opportunity to submit items to the Secretary of the Board for discussion prior to the meeting, which items for discussion shall be submitted in writing.

The Board will vote to accept the agenda for discussion.

ARTICE V Board

- Section 1. Authority

The Board shall be composed of nine (9) elected members.

- Section 2. Term of Office

The members shall be elected annually to assume duties on January 1 and shall serve three (3) year terms. If a term is vacated early, a new member will be elected to serve the remainder of this term.

- Section 4. Election of Board Members

Any member of the Plain View Community may be considered for appointment to the Board of Directors. The Board will accept applications until October 31 for the open Board positions for the following year. The Board will then meet in November to review applications and make nominations. The Board will then vote on open seats in December. The area designated as Plain View Community shall be liberally construed.

- Section 5. Officer Election

During the first meeting in January, the Board will meet elect officers. Officers for the Board will make up the Board of Directors. The officers will be:

Chairman

Vice Chairman

Treasurer

Secretary

- Section 6. Vacancies

The Board shall nominate a replacement for any position vacated early at a regular or special called meeting to be held within one (1) month of a Board Member's resignation. The replacement Board Member will serve the remainder of the open seat term.

- Section 7. Attendance Requirements

The Board members shall attend meetings regularly and shall attend at least two-thirds of the Board meetings during any calendar year unless excused for good cause by the Board.

- Section 8. Signature Authority on Checking Account

The Treasurer and Chairman shall have signature authority on checks.

- Section 9. Board Member Conduct

A Board member shall discharge the Board member's duties in good faith with the care an ordinary prudent person in a like position would exercise under similar circumstances and in a manner that the Board member reasonably believes to be in the Plain View Community Coalition's best interests. Board Members will sign and abide by the PVCC Code of Conduct and Conflict of Interest Policy.

A Board member shall at all times conduct themselves in a respectful and courteous manner, shall not interrupt other Board members when they have been properly recognized by the Chair and shall not otherwise speak out or interrupt the regular proceedings of the meeting unless duly recognized by the Chair.

- Section 10. Board Member Removal

The Board may request removal of one or more Board Members for cause. For each Board member for whom removal is requested, the Board member shall deliver to the secretary a dated written petition:

1. Identifying the Board member; and
2. Identify the actions or behaviors of concern and explain how these actions or behavior warrant removal from the Board.

Within ten (10) days following the secretary receiving a Petition to remove a Board Member, the Secretary shall forward a copy of the Petition to the implicated Board member as well as all other Board members. The Board shall meet to review the Petition no later than thirty (30) days after the filing of the Petition. Board Members will be given written notice of this meeting at least twenty (20) days in advance.

During the petition review meeting and prior to any vote, evidence must be presented supporting the basis for removal of the Board Member and the Board Member must have the opportunity to present evidence opposing the basis for removing them. Following the Board Member's presentation and Board discussion, if some evidence in support of the charge against the Board member has been presented, the Board members must vote whether to remove the Board Member.

- Section 11. Bylaw Amendments

These Bylaws may be adopted, amended or repealed by an affirmative vote of two-thirds of the current Board Members at a regularly scheduled or special called meeting of the Board. Written notice is required at least 30 days in advance of any Board meeting at which the Board will consider a proposed Bylaw amendment. The notice must state that the purpose or one of the purposes of the Board Meeting is to consider the proposed Bylaw amendment and contain or be accompanied by a copy or summary of the proposed Bylaw Amendment.

- Section 12. Dissolution

The Plain View Coalition shall use its funds only to accomplish the objectives and purposes specified in the Mission Statement. No part of said funds shall inure, or be distributed, to the members of the Board of Directors unless it is in reimbursement of expenses.

Adopted December 12, 2022