



PVCC BOARD MEMBER APPLICATION

Name: _____ (if applying to serve additional term, skip to Acknowledgement)

Street Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Present Occupation/Employer: _____ # of Years _____

Board Members are responsible for serving on at least 1 committee. Please indicate areas you would be willing to serve:

___ **Rentals** - Maintains Rental Agreements, collects fees, ensures facilities are clean and open/closed for rentals

___ **Activities, Events, Programs** – Ensure wellness and recreational programming opportunities are available for members of our community. Coordinate community events and procure supplies for recreational events and PVCC sponsored programs

___ **Communications** – Marketing and promotion of events and programs through the Information board, social- media and the website to improve the park's presence within the community. Ensure social media and webpage are kept up-to-date and that all posted information is appropriate.

___ **Finance/Fundraising** – Organize fundraisers, work with grant writers, maintains a current list of park projects, responsible for banking relationships and financials, responsible for budgeting

___ **Buildings and Grounds** – Responsible for general maintenance, repairs, and upkeep of facilities and grounds. Will supervise contractors doing work on property and will oversee trash services for facilities and grounds

___ **Safety** – Oversee alarm system/cameras and ensure park practices provide for safe use by participants, spectators, and volunteers.

___ **Executive** – Creates and updates Park Policies and Procedures, Oversees Insurance, Risk Management, Manages Staff

List any Special Skills or interests you will use if selected to serve as a PVCC Board Member:

Previous Board Member experience with any other organizations? Yes No

If yes, where? _____

I acknowledge, if selected to serve as a PVCC Board Member, this appointment is a 3-year term unless elected to serve out a partial term. I will abide by the PVCC By-Laws, Code of Conduct, and Conflict of Interest Policy.

Signature _____ Date _____

The PVCC Board elects members at the December meeting unless a term is vacated early. Applications must be received before December 1 to be considered.